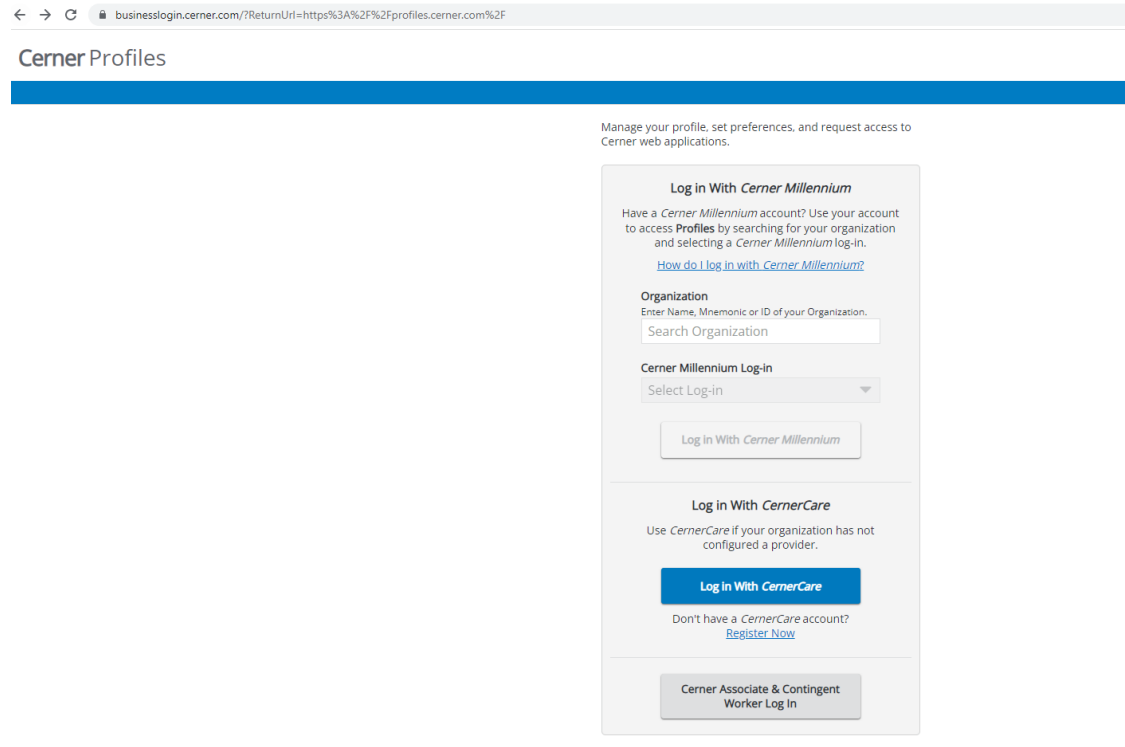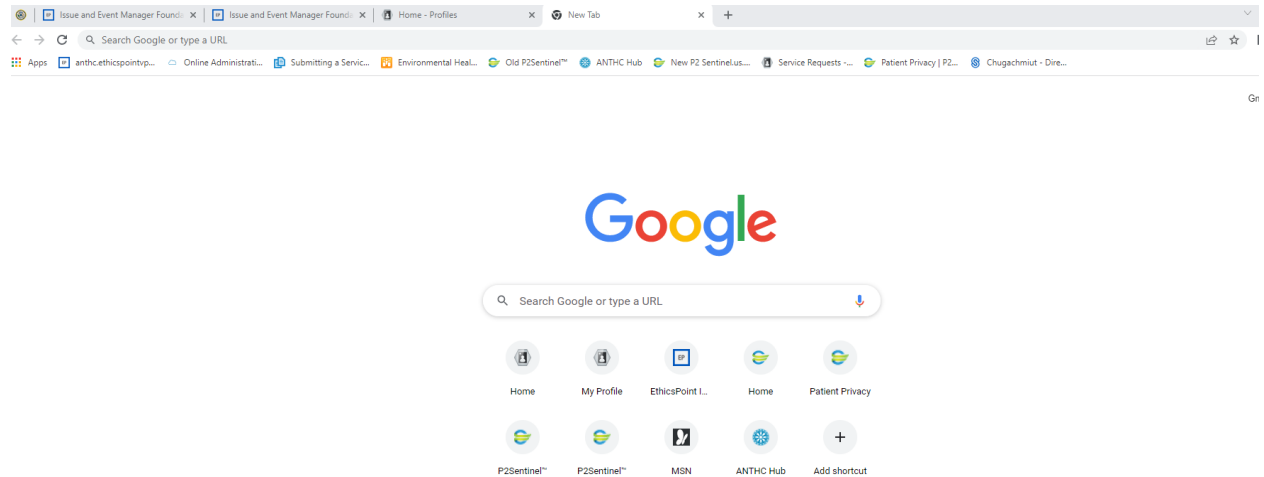# Investigation USER ID Search Version 7 P2 Sentinel: "Provider Interactions or Person Interactions" Search

*For these searches, you may either Person or Provider Interactions for an USER ID or MRN investigation search.
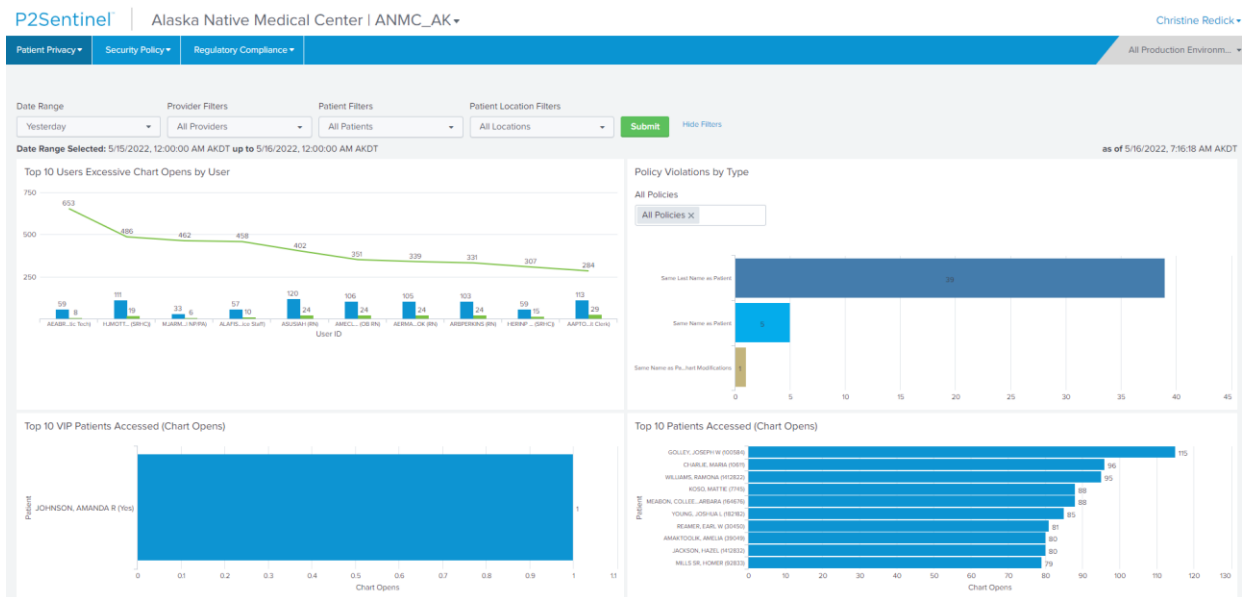
1. First step is to have completed access in Cerner Profiles.

2. Open the Version 7 in Chrome and save to the top so you are able to locate.

3. The Dashboard screen opens up when you click on your short cut.

Note: This Dashboard screen is useful in other ways. If you have Excessive Users, To 10 Patients Accessed, etc. you may use this as part of your daily monitoring. You can click on the bars to pull up additional information and then investigate based on the information.
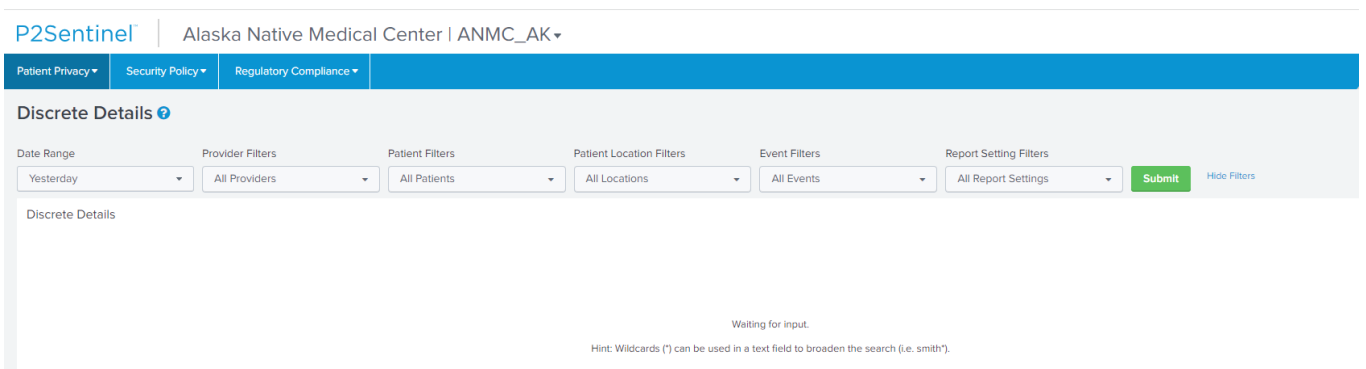
4. On the upper left corner of the screen, click on Patient Privacy. Click on the arrow to the right of Provider or Person Interactions. Do not try to run the query from this Dashboard screen.
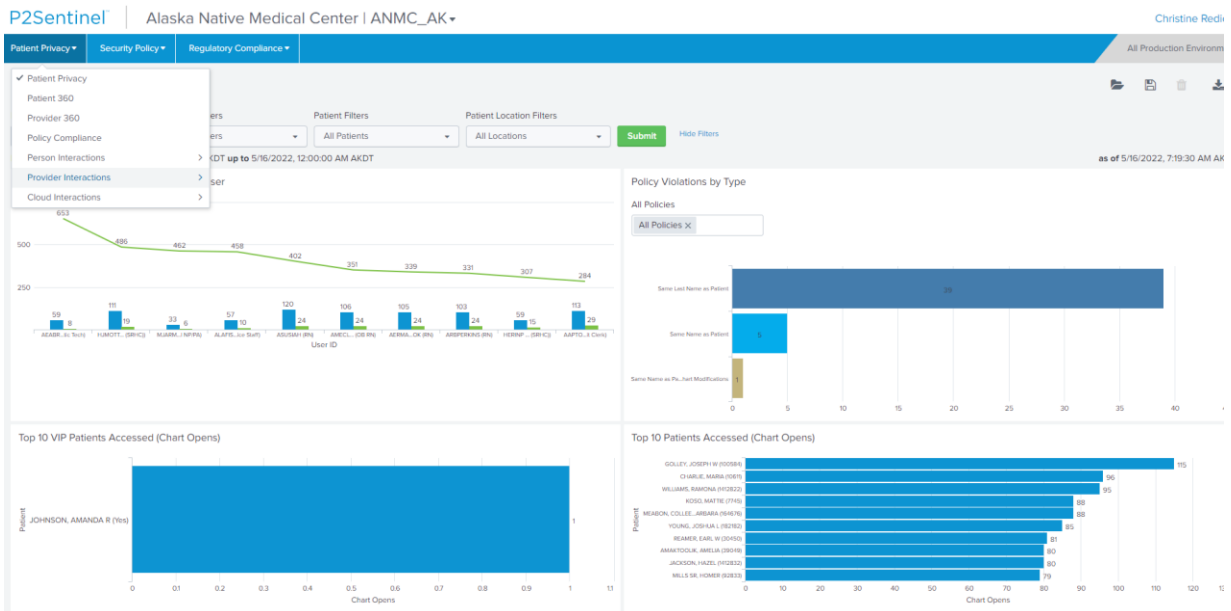
5. Click on Discrete Details.
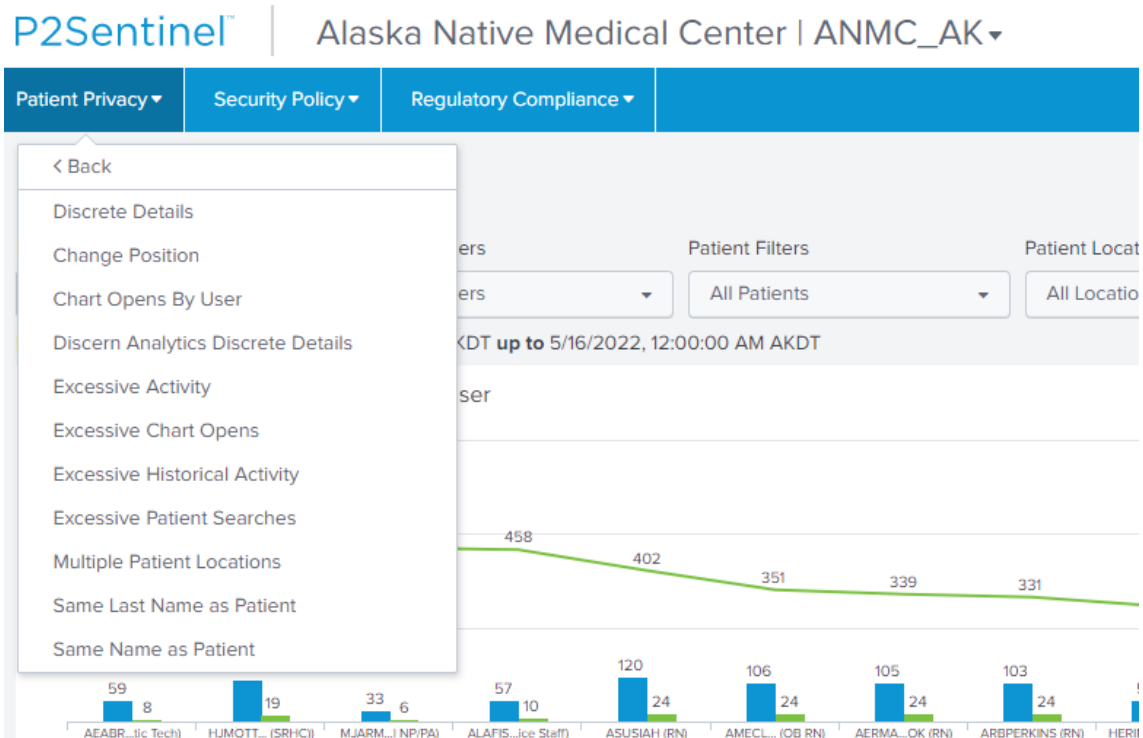
6. This is what you should see.

7. Click on Date Range. Enter the date range you are looking for or choose one of the choices. For this example, I will choose Date Range and enter 5/12/2022 to 5/16/2022. Click Apply.

8. For an USER ID Report, click on the arrow in Provider Filters.

9. Enter USER ID next to ALL USER IDs X _____. Click the box below that box to save that USER ID.

10. Press Submit. And your report will appear.
11. To export report to Excel, scroll down on right to bottom of the report.

12. Click on the down arrow to Export.

13. Click on the Export green button.

Discrete Details ?

Date Range		Provider Filters		Patient Filters	
May 12 through 15, 2022 ▾		All Providers ▾		**Selected Patients** ▾	

Date Range Selected: 5/12/2022, 12:00:00 AM AKDT **up to** 5/16/2022, 12:00:00 AM AKDT

Discrete Details

	Environment ⇕	Date & Time ⇕	Personnel Name ⇕	User ID ⇕	Role ⇕
1	P154	2022-05-13 16:40:30 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
2	P154	2022-05-13 16:29:45 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
3	P154	2022-05-13 16:29:39 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
4	P154	2022-05-13 16:27:38 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
5	P154	2022-05-13 16:27:13 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
6	P154	2022-05-13 16:26:59 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
7	P154	2022-05-13 16:26:59 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
8	P154	2022-05-13 16:26:57 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
9	P154	2022-05-13 16:26:56 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
10	P154	2022-05-13 16:26:56 AKDT	Granberg, Denise, RN	HDGRANBERG	Office/Clinic: Nursing
11	P154	2022-05-13 16:26:05 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
12	P154	2022-05-13 16:24:57 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
13	P154	2022-05-13 16:24:56 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
14	P154	2022-05-13 16:22:54 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
15	P154	2022-05-13 16:22:54 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
16	P154	2022-05-13 16:22:52 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
17	P154	2022-05-13 16:22:51 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
18	P154	2022-05-13 16:22:50 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
19	P154	2022-05-13 16:22:50 AKDT	Morgan, Laura R	HLMORGAN	Office/Clinic:CertifiedI
20	P154	2022-05-13 16:21:44 AKDT	Heckman, Carol	HCMCCARR	HIM: Regional Coder

credick4__credick4....csv ∧

14. You will see the report show up on the bottom. Click on that report.

15. You may also see the report in your Downloads file. You can double clock on that location also to bring up the Excel Spreadsheet. Save to the right location or investigation file you are using. Change the type of file from the CSV (Comma Delimited) to Excel Workbook.
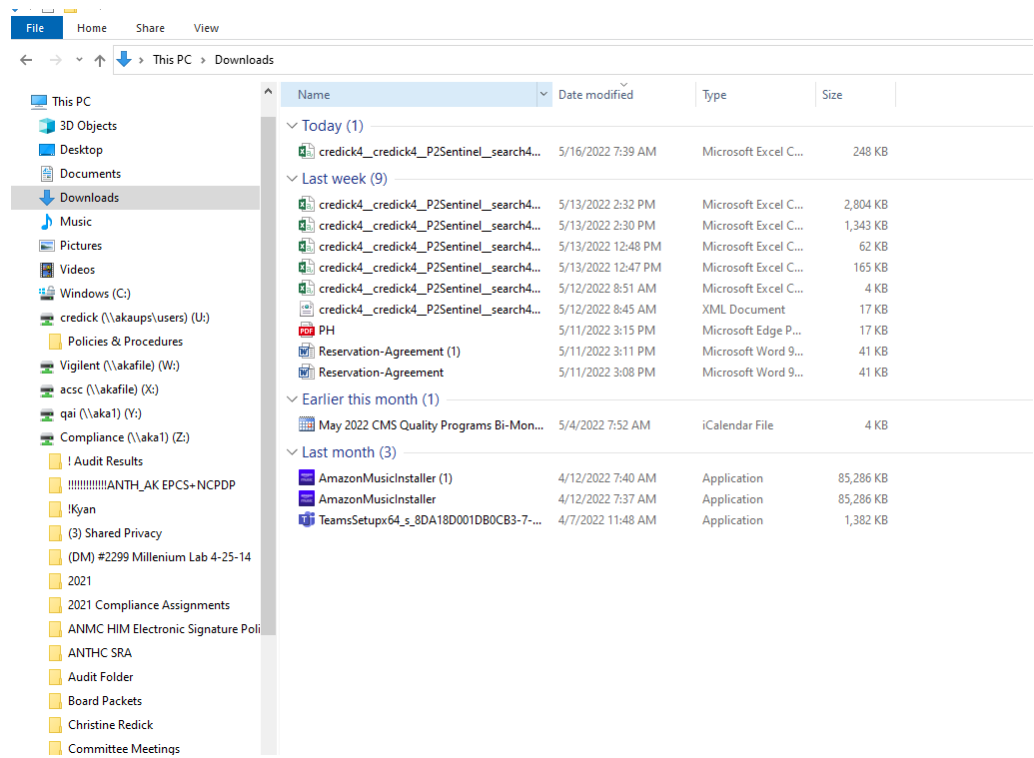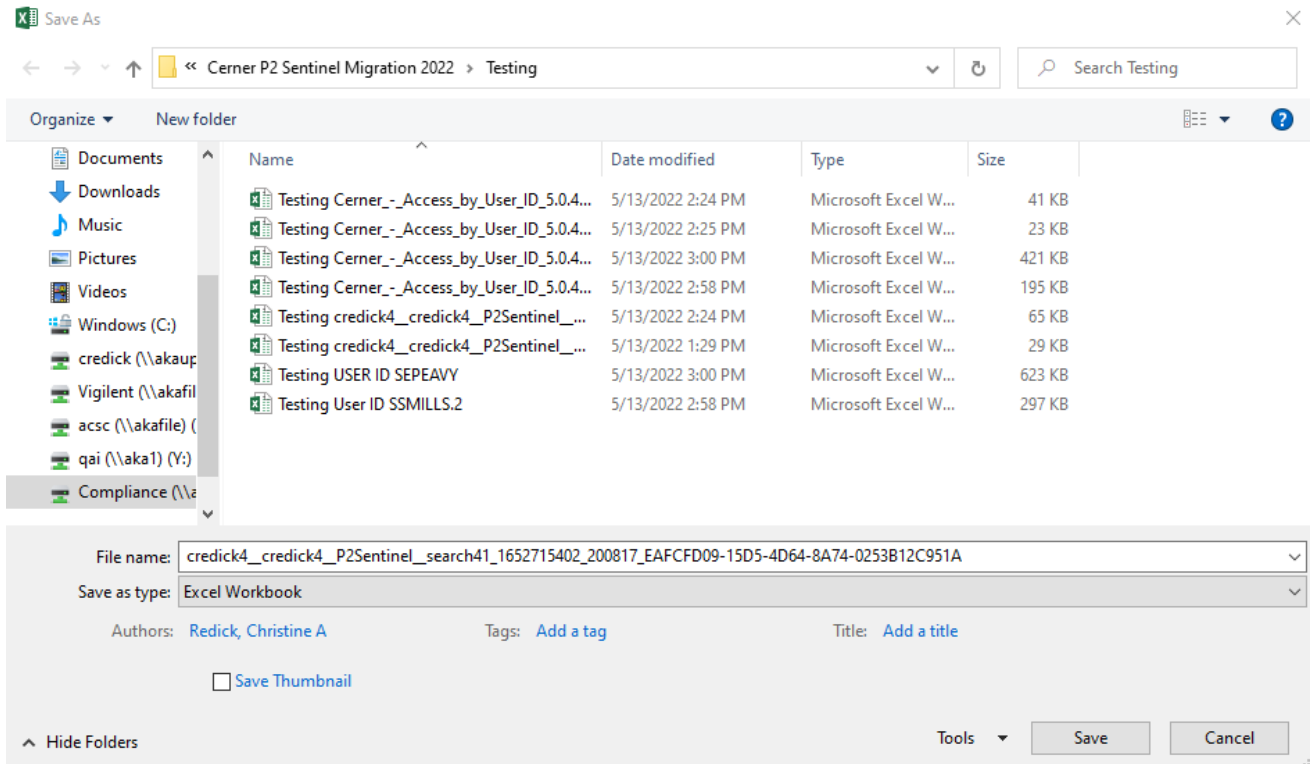
16. Change the name of the File Name: to your Case name. I like to use the Case # plus the details about what the report is. For example: C000837 ANMC Lab Tester MRN 1000029. Save. For the USER ID report, use USER ID in the title.
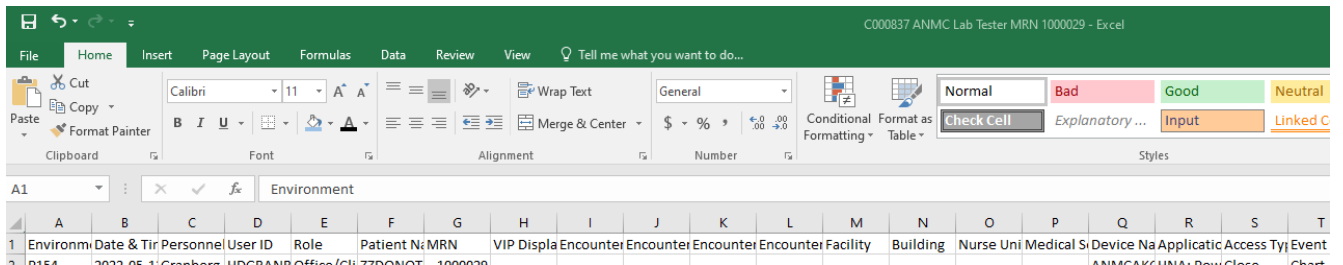
17. Sorting for Standardization and consistency. This is extra. I always sort exactly the same way. You may delete the columns that you do not need but delete exactly the same way every time to support yourself later.

18. The new P2 version combines the date and time. If you do not want to see the report date and time this way, you may separate the columns. First Insert 2 columns in B & C.
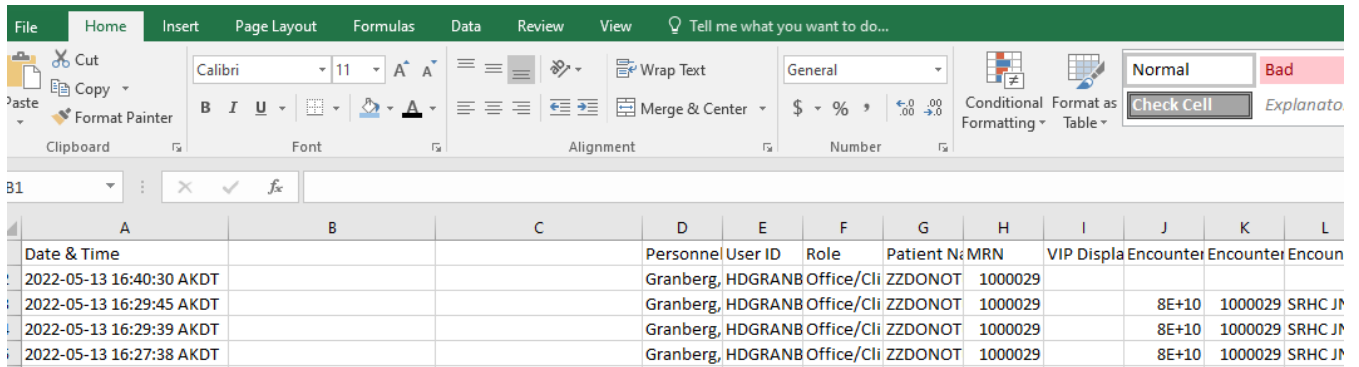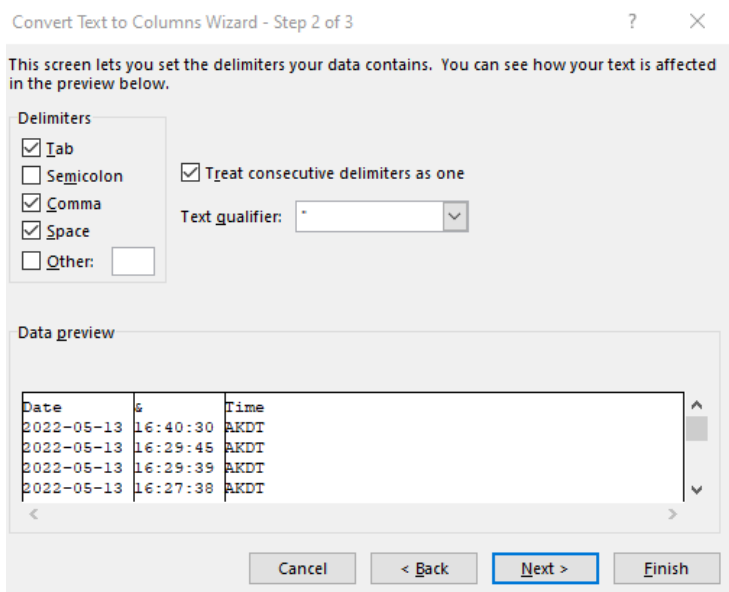

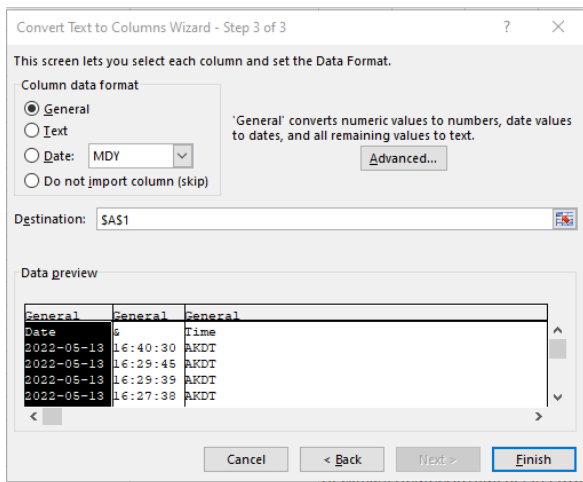19. Highlight the Date & Time column. Go to the Data Tab. Click on Text to Columns.
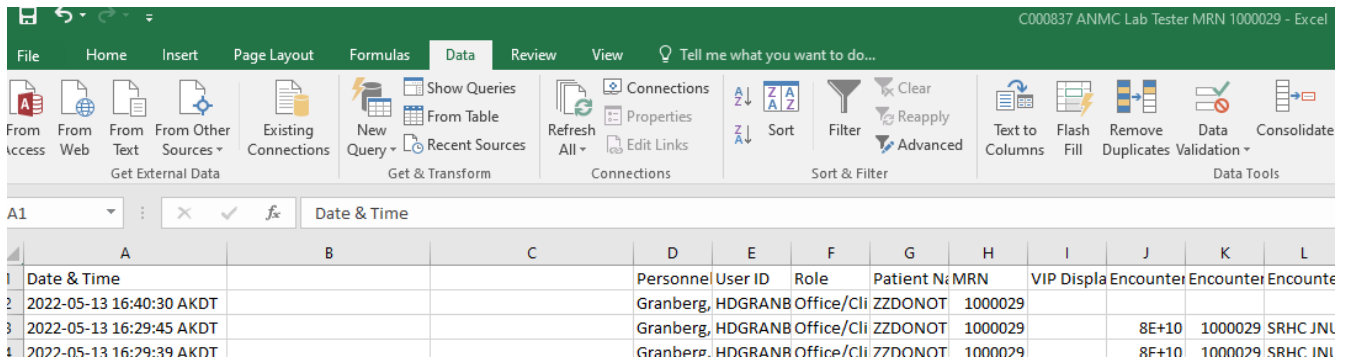
20. Change check box from Fixed Width to Delimited. Click Next.
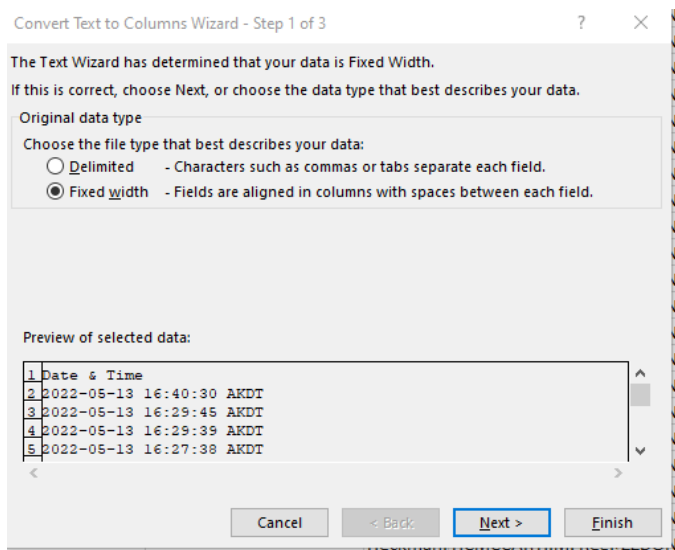
21. Make sure Comma is checked. Click Next.

22. Click Finish.

23. Columns are separated. Save again.