



VTC PROCESS PROVIDER SIDE: SCHEDULING A VTC TO A CLINIC

1. Schedule the VTC per the standard outpatient village VTC process and discuss any labs/orders that need to be completed prior, with both the patient and the local clinic that will be presenting patient
2. Use the correct appointment type < XXX VTC Provider >

The screenshot shows a software interface for scheduling an appointment. The 'Appointment' tab is active. The 'Person name' field contains 'ZZDONOTUSE, SCHEDISTRATION'. The 'Appointment location' field contains 'Oncology'. The 'Appointment type' field contains 'XXX VTC Provider' and is highlighted with a red box. On the right side, there are buttons for 'Move', 'Next', and 'Clear'.

3. Enter orders as future orders per your standard clinical outpatient process
4. Send coordination information per standard outpatient scheduling process



VTC PROCESS PROVIDER SIDE: CONNECTING TO A CLINIC

1. Provider staff calls clinic to check in remote patient for appointment, confirm connection plan.
2. Check in the appointment
3. Join room

- A. Scroll to Virtual Patient Room tab within patient's chart, click to open
- B. Click "Where are you meeting the patient?"
- C. Click "Telehealth to the Clinic"
- D. Search for clinic and/or user you'd like to meet with and click "meet"

Note: if the other device/user is on Vidyo someone will need to answer the call once you click "Meet".

- E. *Click "Join Virtual Visit" and admit other participants to the call as needed.

***If the clinic/user is on Zoom a pop up will appear with ways the other endpoint can join the call. Relay that information as needed and then click "Continue".**

The screenshot displays the 'Virtual Patient Room' interface. On the left, a sidebar menu has 'Virtual Patient Room' highlighted (A). The main area shows a dropdown menu for 'Where are you meeting the patient?' with 'Telehealth to Clinic' selected (B). Below this, a 'Telehealth to Clinic' button is visible (C). A search bar contains 'clinic', and search results show 'Permafrost Clinic - Dr. Doe's Phone (Zoom)' and 'Snowville Clinic - iPad (Zoom)'. The 'Meet' button for the iPad clinic is highlighted (D). A pop-up window titled 'Snowville Clinic - iPad to join VPR session' is open, listing joining methods and a 'Continue' button (E). The interface also shows patient information at the top and a 'Join Virtual Visit' button.

4. Conduct intake and alert provider
5. If provider is joining from their own device – follow step 3

Cerner Support: Provider Hotline
Audiovisual Support: Call Local AV or IT