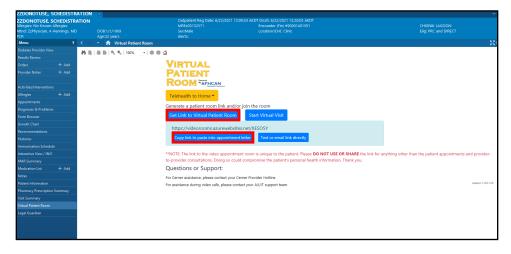1. Discuss Direct to Home VTC option with patient. Use patient instruction handout to confirm their capability
2. Get a valid e-mail address
3. Schedule the visit and discuss any lab/orders that need to be completed prior to the visit
4. Use the <XXX VTC Provider Direct to Patient> Appointment Type for your facility, choose the location and complete the scheduling process .

5. Scroll to Virtual Patient Room tab within patient's chart, click to open. Select "Telehealth to Home" under "Where are you meeting the patient?".

6. Select "Get Link to Virtual Patient Room" and then select "copy link to paste into appointment letter"

7. Paste link into patient appointment letter template and email to patient
8. Confirm patient received it

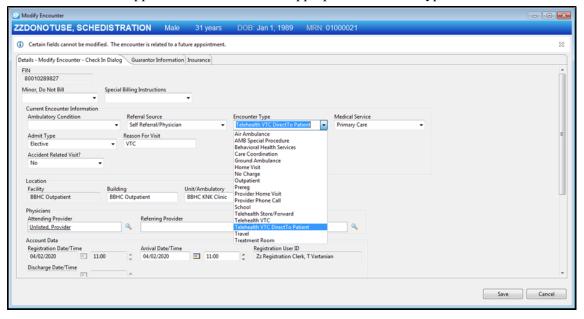**Cerner Support: Provider Hotline**
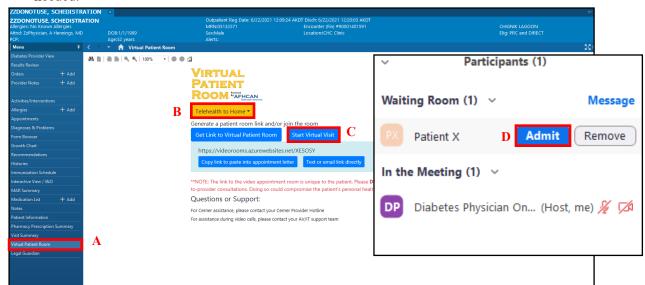**Audiovisual Support: Call Local AV or IT**

1. Patient joins virtual patient room via hyperlink and calls clinic to check in
2. Staff checks in appointment and enters the appropriate encounter type

3. Join room
   A. Scroll to Virtual Patient Room tab within patient's chart, click to open
   B. Choose "Telehealth to Home" from the drop down "Where are you meeting the patient?" menu.
   C. Click "**Start Virtual Visit**". Zoom will open in new window.
   D. You will automatically be made a host. Once in the call, admit other participants from the waiting room as needed.

4. Conduct intake and alert provider
5. If provider is joining from their own device – follow step 3

Cerner Support: Provider Hotline
Audiovisual Support: Call Local AV or IT