**GAP Narrative Template for Tribes  
EPA Region 10**

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| **Name of Tribe** (as listed in the Federal Register): ­­­­­­­­­­­­­­­­­­­­­­­ ­­­­­­­­­­­­­­­­­­­­­­­­ |
| **Address:** |
| **Telephone Numbers:** |
| **Duns Number:** |
| **System Award Management (SAM) Registration Renewal Date:** |
| **Governing Body Name (if different from Federal Register):** |
| **Date:** |

**I. INTRODUCTION**

Describe your tribe, including details such as:

* Where it is located
* Population
* Cultural groups

**II. ADMINISTRATIVE CAPACITY**

Describe the tribe’s administrative capacity:

* Is the tribe a compacting or self-governance tribe?
* Does the tribe have regular audits?
* What other programs does the tribe administer?
* How many employees does the tribe have?
* Does the fribe have current policies and procedures?
* Does the tribe have financial policies and systems in place consistent with the Code of Federal Regulations, Part 200 ([CFR200](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl))?
* Have there been any administrative or financial issues in the past? List any changes or corrective actions.

Document the tribe’s history with the GAP program:

* How long has the tribe had a GAP grant?
* What accomplishments has the tribe made with GAP?
* Have there been any programmatic issues in the past? List any changes or corrective actions.

List other environmental funding sources/amounts (both federal and non-federal) that the tribe has managed or plans to pursue.

**III. ENVIRONMENTAL ISSUES**

***If the following information is included in the tribe’s EPA-Tribal Environmental Plan (ETEP), it does not need to be repeated here.***

Provide background information about the environmental issues to be addressed by your work plan. This section could include a narrative description of risks to human health and the environment and their relation to any Tribal Environmental Plan, environmental assessment, or strategy efforts conducted to date.

* Describe the environmental problems to be addressed with this work plan.
* What has been tried in the past to address these problems?
* Who are your partners?

List the long-term environmental goals that will be supported by the work plan.

* What is the change that the Tribe is working toward?
* Is this is a long term outcome?
* Remember that outcomes can be accomplished after the grant’s project period is completed.